

FRANKLIN REGIONAL RETIREMENT SYSTEM
BOARD MEETING
January 27, 2009

A meeting of the Franklin Regional Retirement Board duly posted to be held in the Planning Department Conference Room, on the first floor of 278 Main Street, Greenfield, MA. on the above date was called to order at 8:30AM by Board Chair, Sandra Hanks with Board members Herbert Sanderson and Mary Stokarski present. David Gendron and Paul Mokrzecki entered the meeting at 8:32. Also present were Executive Director Dale Kowacki, and Assistant Director Susan Bobe.

Prior to and during the meeting, the following items were available for the Board's review: monthly financial statements, current investment statements, invoices, and member and retiree files related to items on the agenda.

The Board welcomed newly elected member Mary Stokarski to the Board.

Payroll, Refunds, Transfers and Bills Warrants

On a motion made H. Sanderson and second by M. Stokarski, the Board voted unanimously to approve the warrants as follows:

<i>Retirees Payroll warrant in the amount of</i>	\$426,311.83
<i>Refunds warrant in the amount of</i>	\$0.00
<i>Transfers warrant in the amount of</i>	\$0.00
<i>January 2009 Bills warrants in the amount of</i>	\$108,081.59
<i>2008 Bills warrant in the amount of</i>	<u>\$30,834.71</u>
<i>For a total of:</i>	\$565,228.13

David Gendron and Paul Mokrzecki arrived at this point in the meeting.

Review and Acceptance of Meeting Minutes

On a motion made by H. Sanderson and second by P. Mokrzecki, the Board voted unanimously to approve the minutes of the regular meeting held on December 23, 2008.

Cash Transfer between Investments and Bank

On a motion made by H. Sanderson and second by D. Gendron, the Board voted unanimously not to rebalance the investment portfolio, to keep excess cash in the existing Banknorth money market account and to continue to monitor the investments no less than monthly.

It was agreed that staff would pursue a "Letter of Collateral" as offered by TDBanknorth, and if it was no extra cost to the system then do it, otherwise bring it to the board for the February meeting.

New Members

On a motion made by P. Mokrzecki and second by D. Gendron, the Board voted unanimously to approve new and existing members as follows:

<u>NAME</u>	<u>UNIT</u>	<u>DATE OF HIRE</u>
Dillenback, Jacki	MHR	12/08/08
Sherman, Robin L.	FCH	12/01/08
Vanbobo, John G.	OGE	11/17/08

Existing Members – Different Units:

Leno, Christina M.	DER	11/10/08
Ravish, Brian J.	BER	12/30/08
Stokarski, Mary A.	FCR	01/01/09

New Retirees

On a motion made by D. Gendron and a second by H. Sanderson, the Board voted unanimously to approve the following Superannuation retirements:

Bacigalupo, Minnie – PERAC approval has been received for a 12(2)(d) survivor allowance effective 10/16/2008. Member Daniel Bacigalupo worked for the Town of Wendell Highway Department from June 6, 1988 until his death, 20 years, 4 months creditable service.

Crosby, Kathleen – PERAC approval has been received for a Superannuation Option B allowance effective December 1, 2008. Ms. Crosby was employed by Mahar Regional School District in the cafeteria and has 25 years, 5 months creditable service.

Miller, Tamara – PERAC approval has been received for a 12(2)(d) survivor benefit effective 10/21/08. Ms. Miller's mother, Linda Wilde was an active member employed by the Mohawk Trail Regional School District in their cafeteria.

Buybacks and Make-ups

On a motion made by P. Mokrzecki and a second by H. Sanderson, the Board voted unanimously to accept the liability for the following buy back through another system:

Griffith, Mary A. – State Board of Retirement, on behalf of former member, requests FRRS to accept liability for creditable service of 5 years, 10 months, 6 days, upon payment to the State for refund of contributions given 09/2001 for \$11,351.42 for service with the Town of Orange Elementary School between 08/25/1993 and 06/30/1999.

Deaths:

Williams, Milton - died 12/22/08. Mr. Williams retired 8/5/1987 from the Town of Deerfield with a Superannuation Option B. There are no remaining funds in the Annuity Reserve Fund for distribution to his beneficiary.

Jardine, Artemas – died 12/24/08. Mr. Jardine retired 4/30/1991 from the Town of Erving with a Superannuation Option B. There are no remaining funds in the Annuity Reserve Fund for distribution to his beneficiary.

Ludwiczak, Jennie – died on 12/24/08. Mrs. Ludwiczak was an Option C survivor beneficiary since 1981. Husband Thomas Ludwiczak started working for the Town of Deerfield highway department in 1955, retiring in 1969 and passing away in 1981.

Moore, Dana – died on 1/13/09. Mr. Moore retired 7/31/1986 from the Town of Erving with a Superannuation Option B. There are no remaining funds in the Annuity Reserve Fund for distribution to his beneficiary.

Johnson, Peter – died on 1/9/09. Mr. Johnson is an inactive member in the Town of Shutesbury.

Cleveland, Stanley – died on 1/23/2009. Mr. Cleveland retired from the Town of Orange on 1/31/1989 with a Superannuation Option C. Benefits will continue for his survivor, Mrs. Charlotte Cleveland.

General Business:

MACRS conference(s)

On a motion made by H. Sanderson and a second by D. Gendron, the Board voted unanimously to approve travel to the spring 2009 MACRS conference and to the fall 2009 MACRS conference.

Board Meetings on Road

The Board suggested that outreach information sessions should be offered in our towns and districts rather than Board meetings. Staff will work with Mary Stokarski to set up a test meeting in Deerfield.

Roy Page agreement

On a motion made by P. Mokrzecki and a second by D. Gendron, the Board voted unanimously to move forward with the settlement for Roy Page, drafted by Attorney Michael Sacco.

Retirees COLA

On a motion made by H. Sanderson and a second by D. Gendron, the Board voted unanimously to approve a 3% cost of living increase for retirees as allowed pursuant to C. 32, section 103(c) and effective July 1, 2009.

Investment Policy

On a motion made by H. Sanderson and a second by D. Gendron, the Board voted unanimously to approve the investment policy originally voted on July 25, 2006 with the following management structure:

- 60% PRIT CORE fund*
- 22.5% Domestic Equity*
- 12.5% Fixed Income*
- 5 % Real Estate*

Request for Waiver of Re-payment

On a motion made by D. Gendron and a second by P. Mokrzecki, the Board voted unanimously to approve a the request from retiree Paul Gemborys pursuant to c. 32, section 20(5)(c)3 to waive recovery of veteran’s benefits for which he was not eligible.

Investment Managers

9:30 Greg McNeillie, Vice President of Dahab Associates was invited to join the meeting to review the performance of the FRRS portfolio and to participate in the presentations of the investment managers.

10:15 Julie Lind, of RhumbLine was invited to join the meeting to discuss the performance of the index manager. Her presentation lasted for 15 minutes.

10:30 Paul Todisco, of PRIT was invited to join the meeting to discuss the performance of the diversified asset manager. His presentation lasted for 45 minutes.

Adjournment

On a motion made by D. Gendron, and a second by P. Mokrzecki, the Board unanimously voted to adjourn the meeting at 11:24 a.m.

Respectfully submitted,

Dale Kowacki, Executive Director

These minutes were approved on February 24, 2009

Sandra A. Hanks, Chair

Herbert L. Sanderson Jr., Vice-Chair

David R. Gendron, Board Member

Mary Stokarski, Board Member

Paul J. Mokrzecki, Board Member