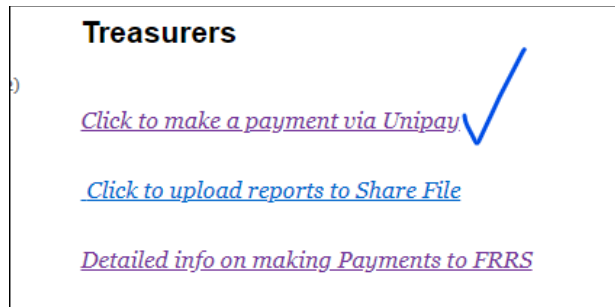


## Making payments to FRRS via Unipay

Go to the Treasurers page on our website:

<http://www.frrsma.com/treasurers/>

Click the Unipay link:



Follow the next few screens:



### Retirement Payments

Please enter the required information below and click "Continue."

Pay Amount\*  
 ✓

Payment Type\*  
 ✓

Choose Customer\*  
 ✓

Comments/Notes  
 ✓

✓

Accepted payment types:  
    
 **Check**

Please enter separate line items for distinct payment types, e.g. different payroll periods for deductions, or assessments when they are included in the payment. Thank you.

Payment Type\*

Deductions ✓

Assessments ✓

<input type="text" value="\$0.02"/>	1	\$0.02	✗
<input type="text" value="\$0.03"/>	1	\$0.03	✗
<b>Total: \$0.05</b>			
<input type="button" value="Add More Items"/>		<input type="button" value="Checkout"/> ✓	

First time through you will want to register (create an account). The next time you go to make payment you can just log in and it will go quickly. Note: we use LastPass to manage our passwords and that makes log-in real fast.

**Member Login**

User Name:

Password:

Forgot your username or password?

**Checkout as Guest**

To continue without saving your information, click **Checkout as Guest**

If you would like to create a new UniPay account and save your details for future payments, click **Create Account**

The registration screens are all self-explanatory. When you are all registered, if it didn't include adding your bank account and routing number you will want to swing back through your "My Account" and do so.

**Create Your Login**

User Name

Password  Password needs to be alphanumeric and at least 8 characters in length

Confirm Password

**Contact Information**

Title

First Name \*

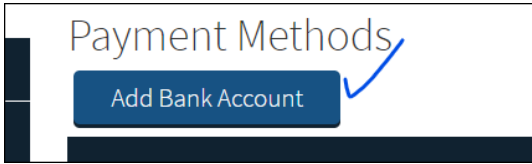
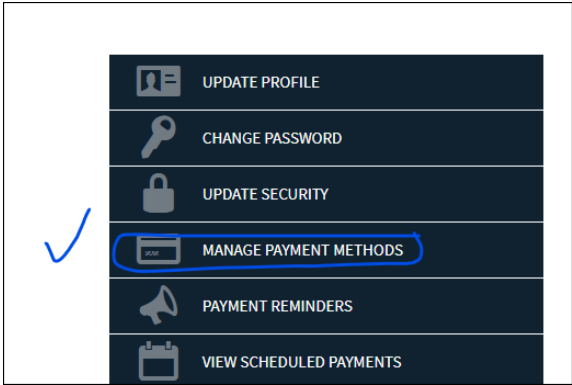
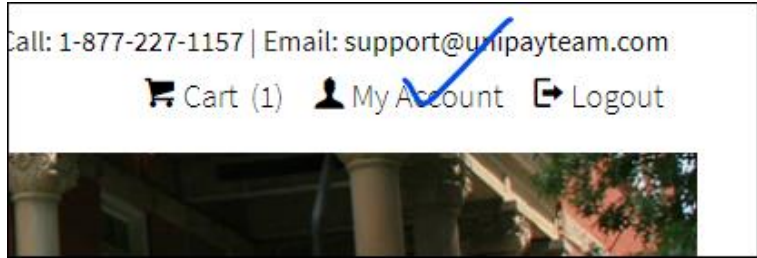
Last Name \*

Address \*

City \*

State \*  Zip \*

Phone \*

The image shows a form titled "New Checking Account" with the following fields: "Account Description \*", "Account Holder's Full Name \*", "Bank Routing Number \*", "Account Number \*", and "Confirm Account Number \*". Each field has a blue checkmark. At the bottom right, there are "Cancel" and "Save" buttons, with a blue checkmark over the "Save" button.

Once you are all set with your bank account, go back to your cart. Click to select your bank account. Click to Proceed to Checkout. Hit the "Continue, Proceed, and Submit" buttons.

### Your Payment Methods

Select a Checking Account listed below or click "Proceed to Checkout" to use an alternate checking account or credit card.

**Select a saved Checking Account**  
Or click [Proceed to checkout] to enter a different account.

[Manage Payment Methods](#) [Proceed To Checkout](#)

### Billing Information

Please complete all fields marked with an asterisk (\*).

Address 1 \*

Address 2

City \* State \* Zip Code \*

Phone Number \* Email Address \*

[Cancel](#) [Continue](#)

**Payment Information**

Please select a payment option below.  
Please complete all fields marked with an asterisk (\*).

**Pay By Checking Account**

Checking Account Name:

Account Holder's Full Name\*

Bank Routing No.\*

Bank Account No.\*

Re Enter Bank Account No.\*

show show

1	\$0.00	\$0.03
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Print (or download a pdf) of the transaction receipt.

Also know that you will receive an email with the same information. Decide if you keep both or not.

Welcome Cart (2) My Account Logout

Printer Friendly

ment to be debited from your bank account. Your account number is not verified until this  
 f unable to process this transaction against your account.


al by your financial institution.

### Payment Information

**Payment Type:** ACH  
**Payer Name:** Franklin Regional Retirement  
**Routing Number:** \*\*\*\*\*2378  
**Account Number:** \*\*\*\*\*7251

Quantity	Amount	Fee	Payment Type
	\$0.02	\$0.00	ACH

Retirement Payments - Your payment has been confirmed! Inbox

 **shared.frrsma@gmail.com** via mg.unibank.net  
to me ▾

**Your Confirmation number is 20200228309127**  
**Date of Confirmation: 2/28/2020**

NOTE: When paying by ACH (Checking) it will take two business days for the payment to be debited from your  
 payment if unable to process this transaction against your account.

Your request for payment(s) of \$0.05 has been received and is subject to approval by your financial institution

### Account Information

**Name:** Franklin Regional Retirement  
**Address:** 278 Main Street  
 Suite 311  
**City:** Greenfield

Please remember to upload to ShareFile the reports related to this transaction:  
<https://frrsma.sharefile.com/share/filedrop>