

FRANKLIN REGIONAL RETIREMENT SYSTEM
SPECIAL BOARD MEETING MINUTES
January 3, 2024

A special meeting of the Franklin Regional Retirement Board, duly posted to be held via remote participation on the above date, was called to order at 8:30 a.m. by Board Chair Sandra Hanks, with Vice Chair Paul Mokrzecki, Assistant Director Kristine Mathis, Member Services Accountant Ashley Manley, and Member Services Accountant Nicole Gaspar present in the Board office located at 101 Munson Street, Suite 108, Greenfield MA. Joining remotely was Board member Mary Stokarski, Board Member Gabriele Voelker and Board Member Angel Bragdon, and Data Maintenance Clerk Patricia Hume.

Visitors:

There were no visitors.

General Business:

Discuss Assistant Director opening.

The Board decided not to move into executive session. The Board consensus is to hire someone from within.

Angel Bragdon asked, "Did we not have to post it if we hire within?". Sandra Hanks answered, "No, I don't believe so."

Gabriele Voelker made a motion to approach the employee that we are considering promotion from within. Mary Stokarski seconded the motion. All ayes.

New Business:

Discuss possible Member Services opening.

Sandra Hanks described to the board that in the past she and Paul Mokrzecki sat with the perspective employee – a new one coming in - and she wonders if that is what the board would like to have happen. The board agreed with that process.

The Board decided to begin the search for the Member Services opening right away. The application deadline will be January 19,2024. Interviews will take place the week of January 22-26. With an offer by January 26, 2024. The start date for the position is February 12, 2024.

Assistant Director continued:

After further discussion, the Assistant Director's position was brought before the Board again regarding salary negotiation.

A motion was made by Gabriele Voelker to give Board Chair Sandra Hanks and Vice Chair Paul Mokrzecki, the wiggle room to negotiate a salary. Mary Stokarski seconded the motion.

The Board then decided to define a salary range in the wiggle room.

Gabriele Voelker made an amendment to her motion to give Chair Sandra Hanks and Vice Chair Paul Mokrzecki negotiating abilities up to \$20,000.00. Angel Bragdon seconded the motion. All Ayes.

Adjournment

On a motion made by Gabriele Voelker and seconded by Paul Mokrzecki, the Board voted unanimously to adjourn the meeting at 8:40 AM.

Respectfully submitted,

THESE MINUTES WERE APPROVED ON JANUARY 31, 2024

Patricia Hume, Data Maintenance Clerk

Sandra A. Hanks, Chair and Treasurer

Angelina J. Bragdon, Council Member

Gabriele H. Voelker, Board Member

Mary A. Stokarski, Board Member

Paul J. Mokrzecki, Vice Chair