

**FRANKLIN REGIONAL RETIREMENT SYSTEM
REGULAR BOARD MEETING MINUTES
July 31, 2024**

A meeting of the Franklin Regional Retirement Board, duly posted to be held via remote participation on the above date, was called to order at 8:30 AM by Board Chair Sandra Hanks, with Vice Chair Paul Mokrzecki, Board Members Angel Bragdon and Gabriele Voelker present. Present in the Board office located at 101 Munson Street, Suite 108, Greenfield MA was Executive Director Kristine Mathis, Assistant Director Ashley Manley, Member Services Accountant Nicole Gaspar, and Member Services Accountant Diane Wright. Data Maintenance Clerk Patricia Hume joined remotely.

Mary Stokarski joined the meeting at 8:30 AM

Review and Acceptance of Meeting Minutes

On a motion made By Gabriele Voelker and a second by Angel Bragdon, the Board voted unanimously to approve the following minutes:

June 26, 2024, regular minutes

Payroll, Refunds, Transfers and Bills Warrants

A motion was made by Paul Mokrzecki, and seconded by Angel Bragdon, to approve the following warrant totals: All ayes.

Retirees		\$1,241,879.78
Refunds		\$100,381.46
Transfers		\$29,615.97
Invoices	2024	<u>\$163,299.18</u>
For a total	...	\$1,535,176.39

Cash Transfer between Investments and Bank

A motion was made by Gabriele Voelker to transfer \$6,000,000.00 to Loomis per the recommendation, Angel Bragdon seconds. All ayes.

Visitors: none

Membership (new members, new positions, additional positions)

A motion was made by Gabriele Voelker, and seconded by Paul Mokrzecki, to accept the following new members, new positions, and additional positions. All ayes.

<u>New Memberships</u>	<u>HIRE DATE</u>	<u>C.S. %</u>	<u>New %</u>	<u>UNIT</u>	<u>POSITION</u>
Bond, Stacy	7/1/2024	80%	-	NTD	Director Recreation Commission
Chmyzinski, Daniel	7/1/2024	100%	-	SND	DPW worker
Costa, Daniel	7/1/2024	100%	-	ERV	Equipment Operator
Feld, Nicholas	7/1/2024	100%	-	LEV	Police Officer
Harty, Rayna	6/24/2024	100%	-	NTD	Truck Driver/Laborer
Johnston, Jeffrey	7/15/2024	100%	-	SHB	Highway Superintendent
Kanash, Hayden	5/27/2024	100%	-	NEW	Highway Dept worker
Kimball, Jason	7/8/2024	100%	-	OGE	Head Custodian
Meizels, Jason	2/12/2024	100%	-	LEV	Paraprofessional
Minor, Christopher	7/1/2024	70%	-	CON	Police Officer
Mitchell, Brian	5/28/2024	100%	-	OGE	Building Commissioner
Nichols, Maureen	6/26/2024	70%	-	WTY	Asst. Treasurer/Collector
Ohlson, Andrew	5/29/2024	100%	-	NEW	Highway Dept. Worker
Parsons, Diana	7/1/2024	100%	-	COL	Town Administrator
Pedercini, Sarah	5/21/2024	100%	-	SND	Instructional Assistant
Reagan, Jennifer	7/1/2024	100%	-	PNR	Student Services Mgr/Business Office Support
Reardon, Bryan	7/10/2024	100%	-	GIL	Dept. of Public Works-Mechanic/Operator
Reed, Monica	7/8/2024	50%	-	ERV	Van Driver
Somers, Gail	7/1/2024	100%	-	FCH	Finance Director
Weissman, Beth	6/5/2024	100%	-	OGE	School Nurse
Worden, Derek	7/3/2024	100%	-	COL	Police Officer
			-		
<u>New Positions</u>					
Degnan, Erin	7/1/2024	50%	100%	NTD	Accountant
Stoodley, Daniel	7/1/2024	100%	-	NTD	Asst. Superintendent Wastewater
<u>Additional Positions</u>					
Andrews, Aaron	7/8/2024	100%		MOH	Summer Teacher Assistant
Beckwith, Melissa	7/8/2024	100%		MOH	Summer Teacher Assistant
Bragdon, Owen	7/8/2024	100%		MOH	Summer Teacher Assistant

Degnan, Erin	7/1/2024	50%	100%	WEN	Accountant
Degnan, Erin	7/1/2024	50%	100%	NEW	Accountant
Futter, Andrew	3/18/2024	80%		FRN	Asst. Track Coach
Johnson-Mussad, Glen	7/1/2023	70%	80%	WEN	Finance Co-Director
Jorgensen, Samantha	7/8/2024	100%		MOH	Summer Teacher
Lemoine, Raelene	7/8/2024	100%		MOH	Summer Teacher
McConnell, Erin	7/8/2024	100%		MOH	Summer Teacher
McCrary, Lisa	7/8/2024	100%		MOH	Summer Teacher Assistant
Meservey, Julia	7/15/2024	100%		MOH	Summer Teacher
Miner, Christopher	7/1/2024	70%		SHB	Police Officer
Nichols, Maureen	6/26/2024	70%		SND	Resource Admin.
Roberts-Crawford, Amy	7/1/2024	100%		MOH	Summer Program Planning
Rush, Lillian	7/8/2024	100%		MOH	Summer Teacher Assistant
Rybczyk, Emilee	7/1/2024	90%	100%	WEN	Assistant Accountant
Rybczyk, Emilee	7/1/2024	90%	100%	NEW	Assistant Accountant
Stennes, Jennifer	6/10/2024	90%		BER	Summer Recreation Director
Tatro, Sabrina	7/8/2024	100%		MOH	Summer Teacher Assistant
Torrey, Jessica	7/8/2024	100%		MOH	Summer Teacher Assistant
Unaitis, Andrea	7/8/2024	50%		MOH	Summer Teacher
Shepherd, Sarah	5/23/2024	60%		DER	Summer Camp Counselor
Wrisley, Nicole	7/8/2024	100%		MOH	Summer Teacher Assistant

Deaths:

Hardy, Lawrence – died on 05/08/2024 at the age of 95. Lawrence was the Option C survivor of Caroline who retired from Mahar Regional School District as a nurse, accruing 11 years 1 month of creditable service. Caroline died on 08/18/2014 at the age of 86.

Leno, Elizabeth – Option C beneficiary of William Leno died 04/03/2024. Mr. Leno will pop-up to an Option A monthly benefit.

General Business

1. IT Update

Due to the impending Windows 11 update, the computers in the office, and the work from home computers will need to be replaced as they are not able to be updated to Windows 11. The new computers will need to be installed no later than October of 2025.

The USG firewall unit failed and needs to be replaced. *A motion was made by Angel Bragdon to purchase a new firewall and rack mount because we are borrowing one currently, because ours failed. Paul Mokrzecki seconded the motion. All ayes.*

2. Cybersecurity Theft (Brown & Brown quote)

The Board is currently waiting for quotes from Brown & Brown for cybersecurity theft insurance. Quotes are expected to be available by the August meeting.

3. Education Classes

The MACRS Conference classes were discussed. They will be offering basic accounting courses in the near future; due to the number of requests they have received. A municipal accounting course is available through Greenfield Community College with an instructor available for a 6-week class by Zoom at \$309.00 per person. The course will be for 1 hour a week, for 6 weeks. The class is scheduled to start this Fall. The Board will get further information. The Board is also looking at the possibility of PERAC classes as well.

4. Budget/Staff COLA 2025

Due to the budget being presented at the August Board meeting, the staff COLA is available for a vote. *A motion was made by Gabriele Voelker to give a staff COLA of 3%. Angel Bragdon seconds the motion. All ayes.*

5. GCB Update

No recent updates.

6. Pension Payroll Posting Date

Due to the Board meeting falling on the 31st of this month and the first payroll with Greenfield Community Bank, and the 3% retiree COLA increase taking effect, the staff was not comfortable posting prior to the Board's approval at the July 31, 2024, meeting. This resulted in many calls from retirees questioning the reason their deposit was not received on the 30th. *A motion was made by Paul Mokrzecki, that effective immediately, we issue the Retirees' pension payments made on the last business day of the month going forward. Mary Stokarski seconded the motion. All ayes.*

New Business: None

Progress reports

No updated news regarding disability applications.

Adjournment

On a motion made by Mary Stokarski and seconded by Paul Mokrzecki, the Board voted unanimously to adjourn the meeting at 9:28 AM.

Respectfully submitted,

**THESE MINUTES WERE APPROVED AT THE WEDNESDAY, AUGUST 28, 2024
REGULAR BOARD MEETING.**

Patricia Hume, Data Maintenance Clerk

Sandra A. Hanks, Chair and Treasurer

Angelina J. Bragdon, Council Member

Gabriele H. Voelker, Board Member

Mary A. Stokarski, Board Member

Paul J. Mokrzecki, Vice Chair