

FRANKLIN REGIONAL RETIREMENT SYSTEM

Election Meeting of the Advisory Council

Wednesday, January 15, 2025 9:30 AM

To stem the spread of Covid-19, this meeting will be accomplished with remote participation by the members of the council, with remote live access by the public provided. Please visit the webpage below for log-in instructions.

<http://www.frrsma.com/advisory-council-unit-treasurers/>

AGENDA

Call to Order

Main Business

1. Review and approve corrected ballot for the remainder of the 3-year term for the Third Board Member Seat
2. Select election date

Adjourn

**January 15, 2025 Election Meeting of the
Advisory Council
of the
Franklin Regional Retirement Board**

AGENDA MEMORANDUM

1 – Review and approve corrected ballot

From Kristine:

Attached is the corrected ballot including all 3 potential candidates. Please vote to approve the corrected ballot.

**Franklin Regional Retirement System
Official CORRECTED Ballot for Elected Third Board Member
Term of Office
March 1, 2025 to December 31, 2026
REMAINDER OF 3-YEAR TERM**

VOTE FOR ONE ONLY

PAULA LIGHT
Retired Bookkeeper, Frontier Regional School District

DIANA M. PARSONS (SCHINDLER)
Town Administrator/Treasurer, Town of Colrain

CAROLYN U. MANLEY
Treasurer, Town of Wendell

**January 15, 2025 Election Meeting of the
Advisory Council
of the
Franklin Regional Retirement Board**

AGENDA MEMORANDUM

2 – Select Election Date

From Kristine:

The election date should be set within 40 days of today's date which is Monday, February 24, 2025. We have ordered the necessary envelopes which are scheduled to be delivered next week. We can be prepared to mail the corrected ballots to all active, retired, and inactive members by Friday, January 24, 2025. The members must return the ballots within 20 days of this mailing. Therefore, the election date must be set somewhere between February 13, 2025 and February 24, 2025.

Members of the Advisory Council must be available to count the ballots on the selected election date so please consider that when selecting a date.

If, after investigation, the election board determines that more than one candidate has obtained the requisite number of valid signatures, the election board shall notify said candidates of such determination and shall immediately prepare election ballots, and set the date for an election to be held within 40 days.

The election board shall mail ballots to all members of the retirement system whether active or retired. The election board shall instruct each member to place an appropriate marking on the face of the printed ballot envelope next to the name of one candidate, insert the ballot into a ballot envelope, and the ballot envelope into the pre-stamped envelope, seal said pre-stamped envelope and mail said envelope to the election board in care of the county retirement board, within 20 days after they were mailed. Any envelope postmarked later than 20 days after such mailing shall not be used to determine the elected member. The election board shall notify each candidate of the time and location of the tabulation of the ballots and shall permit all such candidates to be present at said tabulation. At the specified time for tabulation, the election board shall assemble all envelopes and inspect said envelopes. Any envelope which has been opened prior to said date, or which has not been signed on the rear by the appropriate addressee, shall be invalidated and shall not be used to determine the elected member. The election board shall, assemble all properly signed, unopened envelopes and shall open each envelope and separate the enclosed ballot from said envelope. The election board shall assemble all ballots and shall tabulate the vote for each candidate. Any ballot which contains a marking for more than the number of vacancies shall be declared invalid.

The election board shall notify each candidate in writing of the results of said election. All envelopes and ballots received by said election board, including those determined to be invalid, shall be preserved by the election board for two years. The costs incurred by the election board in administering the election shall be paid from the county retirement system administration fund.