

**FRANKLIN REGIONAL RETIREMENT SYSTEM  
REGULAR BOARD MEETING MINUTES  
March 26, 2025**

A meeting of the Franklin Regional Retirement Board, duly posted to be held via remote participation on the above date, was called to order at 8:30 AM by Board Chair Sandra Hanks, also present were Co-Chair Paul Mokrzecki with Board Members Angel Bragdon, Paula Light, and Gabriele Voelker present. Present in the Board office located at 101 Munson Street, Suite 108, Greenfield MA were, Assistant Director Ashley Manley and Member Services Accountant Nicole Gaspar. Executive Director Kristine Mathis, Member Services Diane Wright and Data Maintenance Clerk Patricia Hume joined via Zoom.

**Review and Acceptance of Meeting Minutes**

*On a motion made by Angel Bragdon, and seconded by Gabriele Voelker, the Board voted to approve the following minutes. All ayes*

February 26, 2025, regular minutes

**Payroll, Refunds, Transfers and Bills Warrants**

*A motion was made by Paul Mokrzecki to approve the following warrant totals, Angel Bragdon seconded the motion. All ayes*

Retirees		\$1,337,614.97
Refunds		\$67,938.95
Transfers		\$27,404.11
Invoices	2025	<u>\$177,310.88</u>
For a total		\$1,610,268.91

**Cash Transfer between Investments and Bank**

*On a motion made by Angel Bragdon and seconded by Paul Mokrzecki, the Board voted unanimously to transfer \$1,000,000.00 from Loomis and \$600,000.00 from O'Shaughnessy to cover April's warrants.*

**Visitors**

None

**Membership** (new members, new positions, additional positions)

*A motion was made by Paula Light and seconded by Gabriele Voelker to accept the following new members, new positions, and additional positions. All ayes*

<b><u>New Memberships</u></b>	<b><u>HIRE DATE</u></b>	<b><u>C.S. %</u></b>	<b><u>New %</u></b>	<b><u>UNIT</u></b>	<b><u>POSITION</u></b>
Barnes, Adam	2/27/2025	100%	-	ERV	Custodian
Dorvilien-Andujar, Michaila Lucy	3/11/2025	100%	-	OGE	General Cafeteria Worker
Graham, David *	8/26/2024	50%	-	WCK	Custodian Supervisor
Guerin, Eli	3/3/2025	100%	-	COL	Laborer
Hubert, Chianne	3/3/2025	100%	-	BUC	Paraprofessional
Mailloux, Brennan	3/5/2025	90%	-	STB	Administrative Assistant
Merselis, Katherine **	11/15/2024	90%	-	ROW	Teacher Assistant
Morse, Matthew	3/10/2025	100%	-	DER	Superintendent of Public Works
Rafus, Marguereit	2/3/2025	90%	-	PNR	Para
			-		
<b><u>New Positions</u></b>			-		
Chlosta, Raquel	2/11/2025	100%	-	FRN	Executive Asst. to Sup't
Cole, Douglas	3/3/2025	100%	-	HLT	Custodian
Evangelista, Grace	2/24/2025	100%	-	FRN	Office Secretary
Leh, Max	2/25/2025	100%	-	DER	Waste Water Operator
Parent, Courtney	1/27/2025	100%	-	FRN	Admins Asst. to Student Services
			-		
<b><u>Additional Positions</u></b>			-		
Graham, David *	8/26/2024	50%	100%	WCK	Special Education Teacher Assistant

\* Chased paperwork for months, only received on 3/3/2025

\*\* Only received paperwork on 3/6/2025

**Accept Liability for Buybacks and Makeups Through Other Systems**

*A motion was made by Angel Bragdon and seconded by Paul Mokrzecki to accept liability for the following buybacks and Makeups through other systems as presented. All ayes*

Holst, Robert – Police Officer for the Town of Erving as of 1/1/2004 is seeking the Board’s approval to purchase 1 year, 7 months, 15 days of 4(2)(b) service at a cost of \$123.95.

Kovacevic, Ben – Police Officer for the Town of Orange as of 8/6/2007 is seeking the Board’s approval to purchase 1 year, 11 months of 4(2)(b) service at a cost of \$2,742.31.

## **New Retirees**

*A motion was made by Paul Mokrzecki and seconded by Gabriele Voelker to accept the following Retirees as presented. All ayes*

Beaubien, Gene – The retirement packet has been submitted to PERAC to retire Gene Beaubien for a Superannuation, Option C retirement allowance. His last day of work was January 27, 2020, and his retirement benefit will begin on January 27, 2025. Mr. Beaubien was a group 4 member working as Fire Chief for the Town of Gill, accruing 20 years, 11 months of creditable service.

Blanchette, Kelly – The retirement packet has been submitted to PERAC to retire Kelly Blanchette for a Superannuation, Option C retirement allowance. Her last day of work was January 31, 2025, and her retirement benefit began on January 31, 2025. Mrs. Blanchette was a group 1 member working as a Special Education Administrative Assistant for the Frontier Regional School District accruing 28 years, 5 months of creditable service.

Guilmette, Martha – The retirement packet has been submitted to PERAC to retire Martha Guilmette for a Superannuation, Option B retirement allowance. Her last day of work was October 04, 2024, and her retirement benefit will begin on January 16, 2025. Ms. Guilmette was a group 1 member working as an Early Childhood Para for the Leverett Elementary School in the Town of Leverett, accruing 22 years, 2 months of creditable service.

## **Deaths**

Quinn Jr, David – Inactive member whose deductions stopped December 2009. He was a volunteer firefighter/Assistant Chief for the Town of Northfield. DOD 3/13/2025 at the age of 73. Sent a letter to his spouse, Paula Quinn, who is listed as his beneficiary.

## **General Business**

### 1. Bay State Pension Update

Director Kristine Mathis informed the Board of what she learned at a presentation given by Bay State. She was impressed by the new functionality available with them as opposed to PTG. Also, better customer service, less expensive yearly cost, and willingness to implement additional functions (without an added increase), were all areas of likely future improvement if switching to Bay State Pension. We would like to run Bay State Pension and PTG side-by-side from August through December and go live with Bay State Pension effective January 1, 2026.

*Gabriele Voelker made a motion to begin proceedings to switch from PTG to Bay State Pension. Paula Light Seconded the motion. All ayes*

2. Acronis Server Cloud Backup Storage Subscription  
*A motion was made by Gabriele Voelker and seconded by Angel Bragdon to purchase the 3-year subscription instead of the 1-year subscription, which will save \$204.00. All ayes*

3. Email Migration Update  
The board was informed of the completion of the email migration from Gmail to Outlook for the office staff. Staffs' old Gmail addresses will be disabled on April 30, 2025. We will not migrate Board Gmail addresses as well as the General, Shared, RFP, Invoices, etc. Gmail addresses that currently exist.

**New Business**

None

**Discussion topics**

No new updates.

**Adjournment**

*On a motion made by Paula Light and seconded by Angel Bragdon, the Board voted unanimously to adjourn the meeting at 9:05 AM.*

Respectfully submitted,

**THESE MINUTES WERE APPROVED AT THE WEDNESDAY, APRIL 30, 2025,  
REGULAR BOARD MEETING**

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Patricia Hume, Data Maintenance Clerk

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Sandra A. Hanks, Chair and Treasurer

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Paul J. Mokrzecki, Vice Chair

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Angel J. Bragdon, Council Member

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Gabriele H. Voelker, Board Member