

**Minutes of the
Franklin Regional Retirement Third Member Emergency
Corrected Ballot Election Advisory Council Meeting
Wednesday, January 15, 2025**

An Emergency Third Member Emergency Corrected Ballot Election meeting of the Franklin Regional Retirement Advisory Council, duly posted to be held via remote participation, using the online videoconferencing program Zoom, on the above date, was called to order at 9:31 A.M. by Board Chair Angel Bragdon. Present in the Board office located at 101 Munson Street, Suite 108, Greenfield MA was Executive Director Kristine Mathis and Assistant Director Ashley Manley, Member Services Accountants Nicole Gaspar and Diane Wright, Data Maintenance Clerk Patricia Hume joining remotely. Angel turned the meeting over to Executive Director Kristine Mathis at 9:32 AM.

Members present were:

Angel Bragdon	Shelburne Treasurer; Advisory Council Chair; Bd. Member
Susan Bobe	Bernardston, Leyden Treasurer (2 units, 2 votes)
Carolyn Manley	Wendell Treasurer
Jessalyn Zaykoski	New Salem Wendell School Payroll/Personnel
Virginia Gabert	Bernardston Fire and Water District, Hawley Treasurer (2 units, 2 votes)

Retirement Board present:

Sandra Hanks	Board Chair
Angel Bragdon	Second Member

Retirement staff present:

Kristine Mathis	Executive Director
Ashley Manley	Assistant Director
Patricia Hume	Data Maintenance Clerk
Diane Wright	Member Services Accountant
Nicole Gaspar	Member Services Accountant

Visitors present: None

Review and approve the corrected ballot for the remainder of the 3-year term for the Third Board Member Seat

A corrected sample ballot (See attachment A copy) was presented for approval.

A motion was made by Susan Bobe to approve the corrected sample ballot, and Virginia Gabert seconded the motion.

Roll Call vote was taken—Susan Bobe (2 votes)—aye, Angel Bragdon—aye, Virginia Gabert—aye, Jessalyn Zaykoski—aye, Carolyn Manley—abstained

Select election date.

Jessalyn Zaykoski made a motion to set the new election date for February 24, 2025 at 1:00 PM, Virginia Gabert seconded the motion.

Roll Call vote was taken—Susan Bobe (2 votes)—aye, Angel Bragdon—aye, Virginia Gabert—aye, Jessalyn Zaykoski—aye, Carolyn Manley—abstained

Adjournment

A motion was made by Susan Bobe and seconded by Jessica Zaykoski to adjourn the meeting at 9:39 AM. All ayes.

Respectfully submitted,

/s/ Patricia Hume

Patricia Hume
Advisory Council Secretary

Minutes were approved at the Wednesday, November 5, 2025 Annual Advisory Council Meeting.

Attachment A (copy)

**Franklin Regional Retirement System
Official CORRECTED Ballot for Elected Third Board Member
Term of Office
March 1, 2025 to December 31, 2026
REMAINDER OF 3-YEAR TERM**

VOTE FOR ONE ONLY

☐

PAULA LIGHT
Retired Bookkeeper, Frontier Regional School District

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DIANA M. PARSONS (SCHINDLER)
Town Administrator, Town of Colrain

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CAROLYN U. MANLEY
Treasurer, Town of Wendell